



STUDENT SERVICES ADMINISTRATORS' ASSOCIATION OF MANITOBA

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REGIONS

Division Scolaire
Franco-Manitobaine

Metro Winnipeg

Northern

South Central

Southeast/Interlake

Westman/Parkland

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Dear Student Services Administrators,

Over the past few years the SSAAM Provincial Executive has received a number of questions from Student Services Administrators seeking clarification about SSAAM membership. The purpose of this letter is to provide information to help clarify any concerns and answer questions that may exist among SSAs.

Currently Provincial SSAAM has two types of memberships. The first is an Active Membership, with a yearly fee of \$200.00. Active membership, according to "Article III" of our Constitution, "is open to educators who have divisional responsibilities and whose primary duties are:

- a) To administer, coordinate, and supervise student services supports, staff and programming at the divisional level and/or,
- b) To provide consultation and support in the area of student services for resource teachers, school counselors and general education teachers."

Active SSAAM members are able to:

- Attend all general meetings of the Association
- Attend all regional meetings of the Association
- Vote on all questions presented to the membership at all Provincial SSAAM meetings as well as Regional SSAAM meetings
- Hold office on the Provincial SSAAM Executive (all officers are **required** to hold Active Memberships)
- Act as a Regional Representative on the Provincial SSAAM Committee (all Regional Reps are **required** to hold Active Memberships)
- Serve as a committee member and represent the SSAAM members where the Provincial Executive has been asked to send representation (all committee members are **required** to hold Active Memberships)
- Serve as a chairperson of committees appointed by the Provincial Executive (all chairpersons are **required** to hold Active Memberships)
- Access a special "Members Login (Forum)" on the SSAAM website with their personalized login

The second type of membership is an Associate Membership, with a yearly fee of \$70.00. "Associate membership is open to:

- a) SSAAM alumni who have accumulated a minimum of at least two years membership, who have retired or moved on to other functions and who have a keen interest in the support and development of SSAAM as an organization or
- b) Educators and related service professionals who have a keen interest in the support and development of SSAAM and its priorities."

Associate SSAAM members are able to:

- Attend all general meetings of the Association
- Attend all regional meetings of the Association
- Serve as committee members as appointed by the Provincial Executive, but not hold elected office
- Debate all questions and issues but cast no vote.

Both Active and Associate memberships are in existence for one year, beginning on September 1st of the school year, and expiring on August 31st. They are both renewable. The fees for Active and Associate memberships are for Provincial SSAAM memberships **only**, and do not include fees that may be charged by each of the six SSAAM Regions. These are different fees and subject to criteria outlined by the specific Regions.

If you are a Student Services Administrator who is currently not an Active or Associate member of SSAAM and you wish to become a member please complete the attached Membership form and return with payment to our Treasurer, Tanya Edgar, at the address indicated. We would love to have your voice join the other like-minded SSAAM members dedicated to providing provincial leadership and informed advocacy to support appropriate educational programming for all students across our province.

Should you require additional information specific to membership in SSAAM, please feel free to contact me via email [bhillyaschyshyn@retsd.mb.ca](mailto:bhilliaschyshyn@retsd.mb.ca) or phone (204-663-9230) at your earliest convenience.

Sincerely,

Rochelle Rands
First Past President,
Provincial SSAAM